



## Guidance notes on the supplementary form for agents/guardians (Form PZ)

The Federal Chamber of German Civil Law Notaries maintains the Central Register of Lasting Powers of Attorney in accordance with Section 78 (2) no. 1 and Section 78a of the Federal Regulation on Notaries. The Central Register provides the adult guardianship courts with a quick and reliable source of information on existing advance directive documents (lasting powers of attorney and guardianship directives, both also in combination with an advance healthcare directive). Unnecessary guardianships are thus avoided in the interests of the affected citizens themselves, while optimal consideration is given to their individual wishes. Furthermore, the burden on the justice system is reduced.

### Registration of trusted persons (agents or proposed guardians) is advisable

It is advisable to register one or more trusted persons for each advance directive document, thereby providing the adult guardianship courts with the necessary breadth of information when it comes to deciding whether the document is relevant for the guardianship proceedings and who the preferred trusted person is. Registering the agent/proposed guardian also ensures that this person can be quickly identified in case of emergency.

### “PZ” supplementary form only necessary with two or more trusted persons

The supplementary form on agents/guardians for private individuals (“PZ” form) is **only necessary** if you wish to apply for the registration of **more than one** agent or guardian. This is because the form for private individuals (“P” form) already lets you designate two agents/proposed guardians.

### Applications to register additional agents/guardians can only be made in conjunction with the registration of an LPA/guardianship directive document (“P” form)

One “P” form can be combined with several “PZ” supplementary forms. But it is not possible to combine one “PZ” supplementary form with several “P” forms.

### “PZ” supplementary form

If you wish to designate more than one agent/guardian and would like to use the paper-based registration process, please complete the application form in clear writing. **Fields marked \* are mandatory.** The application must be signed by the person granting the LPA/issuing the directive. If the agent/guardian consents to the registration of his/her details in the central register, he/she can also sign the application form. It is advisable in any case to ask the trusted person if he/she is willing to act on your behalf.

**Numbers 1 and 2:** The “PZ” supplementary form must always refer back to a “P” form and thus to the specific person granting the LPA/issuing the directive. This means that Numbers 1 and 2 should be completed using the corresponding details from the “P” form. These details allow a designated agent/guardian to be clearly linked to the person granting the LPA/issuing the directive.

**“PZ” supplementary forms must always be sent with a corresponding “P” form.** Rather than using the paper-based system, you can also register online at [www.vorsorgeregister.de](http://www.vorsorgeregister.de) (reduced fee).

